

Project Title: Building Sustainable Systems for Ready Set Push

Fall Internship (10 weeks) 10 hours/week

Stipend: \$1,800

About Ready Set Push:

Ready Set Push is a nonprofit dedicated to empowering expectant and new mothers with resources, education, and community support. We've grown rapidly due to strong community demand and passionate leaders but to keep thriving, we need to strengthen our internal systems so we can serve more families, more sustainably.

The Project:

You'll work closely with our leadership team to help RSP transition from a founder-led, people-dependent model to a scalable, system-driven nonprofit. Your role will focus on developing and documenting processes, creating organizational tools, and recommending ways to streamline data and volunteer management.

Key Activities May Include:

- Creating Standard Operating Procedures for core programs and operations
- Researching and recommending a centralized data system for tracking clients, volunteers, and progress
- Mapping roles and responsibilities to support volunteer recruitment and onboarding
- Proposing ways to strengthen board and advisor engagement
- Identifying quick-win opportunities that build momentum for long-term growth

What You'll Gain:

- Real-world experience in nonprofit operations, systems design, and organizational development
- Exposure to leadership strategy, board development, and volunteer management
- Skills in process documentation, data management, and strategic planning
- The chance to directly shape the sustainability and impact of a growing community organization

This is a great opportunity if you're interested in nonprofit management, social impact, operations, or organizational strategy and want to see your work make an immediate, tangible difference.

To Apply

Please email your resume and cover letter to Kiana Ayers at kianaayers@readysetpush.org for consideration.

This internship is a collaboration with the Institute for Leadership and Social Impact (ILSI) at Georgia Tech. The student selected for this position will receive a Social Impact Fellowship from ILSI in the amount of \$1,800 upon verification of their eligibility for a scholarship with the Financial Aid office. Students are expected to work 10 hours a week on average. Students need to be enrolled full-time. ILSI will handle onboarding and the payment process, and Fellows are expected to complete a blog post about their internship experience and participate in one Fellowship event with ILSI.