

2.7 Overall GPA Required

Scheller College of Business

Special Problems Course
MGT 2910, 2911, 2912 || MGT 4910, 4911, 4912
(Fr & So) (Jr & Sr)

A **Special Problems Course**, also called an independent study course, is a course in which a student works independently with a faculty member on a research topic of the student's choosing. Credit for this research can vary between one and three credits and is taken on a letter-grade basis. This credit can count towards business electives or free electives. **Only three credits of special problems can be used towards the BS Business Administration degree. A 2.7 GPA is required to conduct special problems.**

Directions:

1. Secure a faculty sponsor to oversee your special problems course.
2. With the faculty member, complete all sections of this form, making sure to submit a detailed description of the research project, including title of and approach to the project, as well as the expected product to be developed by the sponsoring faculty member and the student.
3. Submit this form and attachments to the Undergraduate Program Office via email to undergrad.program@scheller.gatech.edu by the last day of Phase I registration. If the course is approved, an online permit will be issued to the student, allowing registration via OSCAR. It is the student's responsibility to enroll in the correct number of credits via OSCAR. The default for the course is one credit.
4. The sponsoring professor must submit to the Undergraduate Programs Office a signed copy of the student's final product, including the student's final grade, prior to the end of final exam week.

Student Information and GPA Eligibility Statement:

Student name: _____

Student GT ID number: _____

Student GT email address: _____

Student phone number: _____

Current overall GPA: _____

Semester/Year to be taken: _____

Course number requested: _____

Credit hours to be received (3 max): _____

Level (circle one): Freshman Sophomore Junior Senior

Department Use:	Approved: YES	NO	Staff Initials: _____
Approved Course Number & Section: _____			CRN: _____

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Expected Final Product from Your Special Problems/Independent Study Course:

It is expected that the special problems/independent study will result in a 20-30 page double-spaced paper that describes the nature of the problem you are studying, the methodology used to study it, the results of the study, an interpretation of the findings, a set of recommendations (if applicable) and a list of references. Please indicate if your study will include all of these sections and list other features of your final product.

Description of Your Special Problems Project:

With your sponsoring faculty member, write a description of your special problem project. Attach this description to this form, including all of the following:

- Title of your Special Problems project
- Detailed description of your topic or research question
- Description of the methodology and how you plan to research this topic. For example: surveys, interviews, focus groups, literature review, etc.
- Expected final product of the project

Sponsoring Professor:

Your signature indicates that you will oversee the student meeting the expectations listed as their expected final product.

Faculty Name – Please Print

Signature

Date

APPROVED:

Administrative Director, CoB Undergraduate Programs – Signature

Date

Faculty Director, CoB Undergraduate Programs – Signature

Date